

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of July 12, 2005 Cabinet Meeting
Date: July 12, 2005

Members Present: Anderson, Bohnet, Cannell, Collins, Hutchins, Kocher, Lay, Niewoonder, Schlack and Woods

Guest Present: DeHaven

Approval of Minutes

The minutes of the July 5, 2005 meeting were approved as submitted.

TBO, including HEDGEHOG Discussion

The Cabinet discussed the hedgehog concept, the implications for KVCC, and questioned the membership of KVCC's leadership group. Is the group comprised of the right people? Does everyone have the passion and commitment to change? Who should be on the leadership council? The Cabinet members were asked to re-read chapters 4 and 5 from the book "Good to Great" and to think about who should be members of the leadership council – people with the passion, the vision and the willingness to take risks.

Other

- Information on planning for records management and document imaging was distributed – this will be on the agenda for next week.
- Heard an update on staffing items.
- Reported that the coding and billing course in Allegan is up and running – a number of the students' tuition is being paid with State funds.
- The budget for FY 06 has been rolled over – everything is expected to be cleaned up and ready by the end of the month.
- The auditors will be working on-site starting next week.
- A question was raised regarding reimbursement of mileage and/or pay differential for teaching at out-county or off-campus locations – this will be on the agenda for next week.

Travel

- Authorized Ron Campbell to attend the MACET conference in Traverse City, July 14-15, 2005

Review of Agenda Items for Board Planning Meeting

Agenda items will include: planning with the Board, Talent+, architectural feasibility study, budget

detail, and revenue scenarios to get KVCC to within 5% of midpoint.

NCA Self-Study Update

Reported that the writing committee has started meeting and the team has begun reviewing the various team reports.

Innovative Thinking Grant Review

It was reported that an article on strategic mapping which may provide an idea for a possible innovative thinking grant.

Fourth Quarter Review of Objectives

Postponed until next week.

Cost Containment Issues

Heard a brief update on health care savings due to changes in primary vs. secondary insured – more information will be available after the November open enrollment period.

A discussion needs to be held regarding curriculum development in order to reduce overlap, duplication and inconsistencies when comparing course syllabi and course outlines. It was suggested that an overall plan needs to be developed for curriculum to address some of the challenges and planning for the future.

Grants

None presented.

Next Meeting

The next regular meeting is scheduled for Tuesday, July 19, 2005 at 8:00 a.m.